Management of a MOOC

An Event Perspective

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Communication with joiners

- Ready your registration system
- Be regular, and succinct
- Diversify platforms (email, social media, etc.)
Course Chat & Forum

• Active role for course manager
  – Facilitate regularly
  – Share queries & feedback with course team
  – Flag issues
  – Maintain honour code
Forum interactions

• Essential learning space
• Creative space for fusion of ideas
• Adds value to course material
Regularity & punctuality

• Align team to schedule
• Review commitments & deliveries
• Adhere to schedule, but be responsive
Assignments & grading

• Plan carefully
• Consider platform
• Adhere to schedules
• Ensure access
• Consider risks
Data Security Considerations

- Meet expectations & standards
- Ensure authenticated access
- Keep a clear policy